POLICY CP 3.2.7   **WA COMMUNITY CITIZEN OF THE YEAR AWARDS SELECTION PANEL**

PURPOSE: To establish the City's approach to determining recipients for the WA Community Citizen of the Year Awards.

POLICY STATEMENT

Council will establish a Selection Panel to consider nominations and make recommendations to Council in relation to WA Community Citizen of the Year Award recipients.

1.   SELECTION CRITERIA

Nominations for the WA Community Citizen of the Year Awards will be assessed in accordance with the selection criteria prescribed by Auspire – Australia Day Council of Western Australia.

2.   NOMINATIONS AND ELIGIBILITY

Nomination timeframes and eligibility criteria for the Awards are determined by Auspire – the Australia Day Council of Western Australia.

3.   DECISION MAKING

All nominations will be assessed by the Selection Panel against the Auspire - Australia Day Council of Western Australia selection criteria. The Selection Panel will make recommendations on Award recipients to Council for determination.

The Selection Panel will meet as many times as required in November of each year.

4.   MEMBERSHIP AND QUORUM

4.1   The Selection Panel shall be comprised of:

(a)   Five Councillors.
(b)   A Councillor as First Deputy Member and a Councillor as Second Deputy Member.

4.2   Three Councillors will be required to form a quorum.

5.   ADMINISTRATIVE SUPPORT

The following employees will be available to attend meetings and provide support to the Selection Panel:

(a)   Director Community Engagement.
(b)   Manager Marketing and Community Events.

CITY OF GOSNELLS

GOVERNANCE REFERENCES

Statutory Compliance	Nil
Industry Compliance	Nil
Organisational Compliance	Nil
Process Links	Nil

POLICY ADMINISTRATION

Directorate	Officer Title		Contact:	
Community Engagement	Director Community Engagement		9397 3000	
Risk Rating Low	**Review Cycle** Triennial		Next Due:	2025
Version	**Decision Reference**	**Synopsis**		
1.	OCM 202/23//08/2022	Adoption of new policy.		
2.				
3.				